

# Protecting your data:

## How we use your Medical Records

New data privacy laws come into force from May 2018 that strengthen the way we protect your personal information.

We always take care to respect patient confidentiality and follow detailed policies & procedures to ensure we handle information in a secure manner and in line with data protection laws and confidentiality rules.

We only share your medical information with other healthcare professionals involved in your care and treatment.



You have the right to access your medical record, and we can provide you with a copy if requested.



Sometimes we may share anonymised records for medical research purposes, e.g. to understand why people get ill.



We share information when the law requires us to do so (e.g. to prevent or investigate a crime)



You have the right to object to your medical records being shared with those who provide you with care.



You have the right to have any mistakes in your records rectified



**Staff at the Practice have access to personal information on a need-to-know basis only and are bound by rules relating to patient confidentiality.**

### How to Complain

Please see the practice privacy notice on the website or speak to a member of staff for more information about your rights.

**If you have any complaints about the way we handle your data you can contact the Information Commissioner's Office (ICO) : [www.ico.org.uk](http://www.ico.org.uk)**